



*Town of Plaistow ♦ Board of Selectmen*  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**PLAISTOW BOARD OF SELECTMEN MINUTES:**

**DATE:** Monday, June 4, 2012

**MEETING CALLED TO ORDER:** 6:30 pm

**SELECTMEN:**

Chairman, Michelle Curran  
Selectman, Charles Blinn  
Selectman, Daniel Poliquin - excused

Vice Chairman, John Sherman  
Selectman, Robert Gray  
Town Manager, Sean Fitzgerald

**AGENDA:**

**MINUTES:**

*Motion by J. Sherman to approve the Minutes of May 21, 2012 as written.*

*2nd by R. Gray.*

*Vote: 4-0-0.*

*Motion carries.*

**PUBLIC COMMENT:**

No one present for Public comment.

**APPROVAL OF ARBOR DAY EXPENSES - JILL SENTER**

S. Fitzgerald discussed expenditures for 2012 Arbor Day.

*Motion by R. Gray to withdraw \$771.38 from the Forest Fund for purpose of the Arbor Day Expenses.*

R. Gray inquired the balance of the account.

S. Fitzgerald to get the balance for Bob.

*2nd by J. Sherman.*

*Vote: 4-0-0.*

*Motion carries.*

**NON PUBLIC**

**RSA 91-A:3 II (c) MATTERS OF REPUTATION, (d) NEGOTIATIONS, AND (e) LEGAL  
UPDATE ON TESTA ABATEMENT AND UPDATE ON 148 MAIN STREET**

*Motion by R. Gray to go into Non Public under RSA 91-A:3 II (c) Matters of Reputation,  
(d) Negotiations, and (e) Legal.*

*2nd by J. Sherman.*

*Board members polled: M. Curran = yes; J. Sherman = yes; C. Blinn = yes; R. Gray = yes.*

*Absent: D. Poliquin.*

*Board went into Non Public at 6:36 pm. - Board returned to Public Session at 7:39 pm.*

### **REVIEW OF BOS GOALS**

S. Fitzgerald discussed Selectmen Goals:

- *Goal 1 - Generator (Continue to coordinate the resolution for any outstanding issues on the Town Hall generator and make a recommendation regarding the possible replacement of the Safety Complex generator)*

J. Sherman suggested to add follow up date of August 2012.

- *Goal 2 - Water testing for Old County Road wells (Investigate/research plans for water testing for Old County Road Wells. Implement agreements with property owners for water usage of the Old County Road wells)*

J. Sherman discussed issue with Goal 2 - no written agreement.

S. Fitzgerald discussed contacting Sumner Kalman and possibly establishing a Memorandum of Understanding.

M. Curran suggested to add follow up date of August 2012.

- *Goal 3 (Develop schedule/scope and plan for a new Highway Department Facility by August 2011)*

R. Gray inquired if Sean thought he could have recommendations of site selections narrowed down by August.

S. Fitzgerald thought he could.

J. Sherman agreed with Bob. He suggested to present a recommendation by August 2012 and thought the information should apply to Goal 4 and Goal 7 also.

M. Curran agreed.

J. Sherman suggested to amend Goal 3, Goal 4 and Goal 7 to have the same terminology to provide a recommendation by August 2012.

- *Goal 4 (Work with the Public Safety Complex Committee to accomplish their charge from the Board of Selectmen. Recommendation by August)*
- *Goal 7 (Present a proposal for a solution to the salt storage problem at the Highway Garage location that satisfies the environmental issues while proving a cost effective solution for salt storage. Update in August 2011)*
- *Goal 8 (Develop a maintenance plan for the Cell Tower that ensures its long term usage while protecting the Town's annual revenue. Update by August)*

S. Fitzgerald discussed a number of firms have come in to discuss. He has renegotiated the contract and his intent is to ask each carrier to support a successfully established model to share some of the continuity costs.

J. Sherman suggested to have a recommendation by August 2012.

S. Fitzgerald agreed.

- *Goal 9 (Develop a Technology Plan that maximizes the use of current technology, including but not limited to the Cable Studio, existing computer networks, GIS and Town web site and that includes strategies for future technology improvements. Update by August)*

S. Fitzgerald noted the prior update was August 2011. He previously presented a Technology Plan to the Board however he has recently presented the plan to a number of Town Staff and currently a number of upgrades have been discussed to various systems.

J. Sherman noted a draft was presented to the Board but the Board did not approve.

M. Curran inquired when the Board could approve the draft.

S. Fitzgerald suggested August. He would bring back something more definitive to the Board.

J. Sherman inquired if Sean could update the Goal 9 to include "use of Facebook".

S. Fitzgerald discussed additional wording of "Social Media".

- *Goal 10 (Work with Town staff to propose a noise control ordinance)*

J. Sherman suggested for the Board to review off line.

S. Fitzgerald suggested to include Mike Dorman, Attorney Kalman, and Police Chief Savage in their discussion.

J. Sherman agreed.

- *Goal 11 (Work with Town staff and the Assessing Agent to deliver a plan for improving public access to the Property tax cards, including cost of implementations. Recommendation by August 2011)*

S. Fitzgerald discussed number of firms which came before the Board to discuss the on line services. Finalization with Sewell to implement the online tax card system. It has not yet been rolled out because there is a number of concerns that he would like to discuss with the Board.

R. Gray inquired if Sean thought he could have the contract signed off on by August 2012.

- *Goal 12 (Work to help facilitate a Plaistow/MBTA station. Recommendations by August)*

S. Fitzgerald discussed significant efforts in the process.

M. Curran and S. Fitzgerald discussed details of MBTA process.

M. Curran suggested to have information updated on the Town's web site.

J. Sherman inquired if there have been any commitment made on contracts.

S. Fitzgerald noted it has to be signed by the Governor's Counsel sometime in June.

M. Curran inquired if the Town would be notifying abutters.

S. Fitzgerald noted they could notify residents.

J. Sherman would like an introductory meeting with the firm that has been selected and an updated time line. He noted the Board/Town does not control either of these things.

- *Goal 13 (Fill open positions)*

S. Fitzgerald noted a lot of effort has been established on filling the open positions. He discussed the current open position which was previously occupied by Ruth Jenne.

M. Curran inquired if the position has been reposted.

S. Fitzgerald noted he had not.

M. Curran suggested to post as soon as possible.

J. Sherman noted the reason this was on was because there was a bunch of positions open earlier. He suggested to change the description to include the specific open position(s).

S. Fitzgerald discussed currently filling the open Police Officer Position (the background check of individual is being completed this week).

M. Curran suggested information to be brought back to the Board at their next meeting (June 18th).

J. Sherman suggested to remove the upcoming Goal (#14) before discussing.

- *Goal 14 (Update Personnel Plan)*

- *Goal 15 (Work to advance the possibility of the Town acquiring 148 Main Street)*

S. Fitzgerald noted efforts are still ongoing with Goal 15 and he would continue to update the Board. He suggested to put an August date for a review.

- *Goal 16 (Memorial for Ruth Jenne. Recommendation by August)*

M. Curran noted there have been a couple of things done: write up in Town Report, Memorial at Pollard School (flag) and tree dedication on the Town Hall Green.

J. Sherman noted they could call Goal 16 completed.

- *Goal 17 (Successfully negotiate labor contracts with bargaining units in Town)*

S. Fitzgerald suggested to put a review date of August 2012.

- *Goal 18 (Coordinate meeting on Main Street Traffic calming with Highway Safety Committee and Board of Selectmen regarding Main Street by June 13, 2011)*

S. Fitzgerald noted there have been a number of discussions with the Highway Safety Committee, Fire Chief McArdle and Police Chief Savage. Main Street has been a very active discussion.

R. Gray would like to determine what the Board's responsibility is versus the Planning Board's responsibility.

S. Fitzgerald discussed Board of Selectmen being the executive board of government to help execute the plans.

R. Gray suggested to establish some parameters as to what is in each Board's jurisdiction.

J. Sherman noted Plan NH was done for the Planning Board so they should decide whether they want to include it in the Master Plan or not. They should decide how they are going to react to what Plan NH recommended.

J. Sherman would like to see Goal 18 specifically have a recommendation from the Highway Safety Committee regarding blocking off Main Street and what they recommend about truck traffic.

R. Gray would like to see the mentioning of the narrowing of the roadway in front of Town Hall.

J. Sherman and R. Gray discussed Plan NH, Planning Board and Master Plan.

S. Fitzgerald noted he could bring the updates to truck traffic to the Board.

J. Sherman would like to see the two recommendations: blocking off the slip lane at Elm Street and truck traffic listed in Goal 18.

S. Fitzgerald noted he would update Goal 18 to present recommendations for Elm Street and recommendations regarding reducing truck traffic.

M. Curran inquired if the Board would have before August.

S. Fitzgerald agreed.

R. Gray noted his concern was not to rehash things already in the pipeline. He would like to see new things regarding how they could reduce truck traffic on Main Street.

### ***New Goals***

M. Curran:

- Her recommendations were on the list already. Her concern were for dates.

S. Fitzgerald noted he spoke to Dan Poliquin and they discussed:

- Water and water resources.

J. Sherman suggested:

- To continue to work with the Plaistow First Committee regarding the Phase I recommendations of the Plaistow First Committee per the recommendation sheet.

M. Curran would like to continue to go over the list as they have as a Board. She was concerned with giving a blanket limitation.

S. Fitzgerald suggested:

- To ensure a review of the Plaistow First Committees' recommendation at the Board of Selectmen's meeting with an update of August 2012.
- To improve the ADA handicap parking spots at Town Hall.

J. Sherman suggested:

- Skateboard Park

R. Gray suggested:

- Coming up with some sort of media strategy surrounding the Beede site and an informational meeting regarding the facts that have taken place over the last years.

M. Curran suggested to updated the Town's web site regarding this information.

M. Curran and R. Gray discussed Beede.

S. Fitzgerald and M. Curran discussed water and water resources.

M. Curran noted there were a lot of Goals and suggested Sean work on the current ones.

R. Gray noted he would support (water and water resources) if there was something more specific.

S. Fitzgerald suggested seeking grant funding.

J. Sherman noted he was fine with it because it would just be exploring (just background research). He suggested Goal to read "seek Selectmen approval before applying for any grant".

### **TOWN MANAGER REPORT**

S. Fitzgerald discussed:

- Donation of Shed by Wards Woodworking for PARC.

R. Gray inquire what the current building space was being utilized for.

***Motion by J. Sherman to accept the donation of a shed from Wards Woodworking valued at \$2,250.***

***2nd by R. Gray.***

J. Sherman noted he was sure the shed would be locked up and the use may be to house the coaches equipment that they normally carry home with them.

M. Curran suggested to send a Thank You Citation.

***Vote: 4-0-0.***

***Motion carries.***

- Residents have contacted him regarding Pennichuck.
- Wednesday, June 6th meeting with Charlotte Misuraca, President of Twin Ridge Condos.
- Town Staff is working with SEC and NHDOT regarding ADA parking at Town Hall.
- Meeting with Alex Vogt on Tuesday, May 29th.

Sue Sherman discussed shed donated by Ward's Woodworking: shed is to be used to store field rakes, ball field liners, bases, baseballs, and softballs for coaches to get at readily and not to have persons enter through the main concession stand.

- Sidewalks.
- Access road.
- Meeting with Sean Thomas, Congressman Guinta's Director of Constituent Services.
- Pollard School Principal to attend Highway Safety Meeting to discuss Safe Routes to School Grant.
- Union negotiations.
- ACO contract with Danville.
- Modification to Elm Street "slip lane".

J. Sherman noted he was in favor of the change and suggested having a Public Hearing.

S. Fitzgerald suggests having a Public Hearing at the next Selectmen meeting.

M. Curran inquired if they would be doing this as a test.

S. Fitzgerald noted this would last for about three months.

- Elder Affairs meeting Tuesday, June 5th.
- Annual Senior Cookout/Picnic is scheduled for Thursday, June 7th weather pending.
- Terrific Memorial Day.

J. Sherman thanked Buzzy for representing the Board of Selectmen.

- Ongoing training for Town Hall Staff. Tomorrow is Diversity in the Work Place.
- Summer Staff will be training (Bullying and Harassment).
- Superintendent Search.

## **OTHER BUSINESS**

M. Curran noted there was no Other Business to announce.

## **SIGNATURE FOLDER**

M. Curran noted the Signature Folder and Manifest were going around.

## **SELECTMEN'S REPORTS**

C. Blinn:

- Attended Cable meeting.
- Attended Old Home Day meeting.
- Attended Memorial Day. It was a great event.

J. Sherman:

- Thanked Buzzy for being in attendance for Memorial Day and representing the Board of Selectmen. He only misses an event like this because of a family event (camping) and he did not make it back in time.
- Still scheduling the Town Report Advisory Committee meeting.
- Plaistow First has not met for awhile.
- Budget Committee does not meet this time of year.

R. Gray:

- Was unable to attend Memorial Day.
- Attended the Regional Selectmen meeting held on May 24th. He gave an in-depth presentation on downshifting of cost to municipalities.
- Planning Board meeting this week (Wednesday, June 6th).

M. Curran:

- Thanked Bernadine FitzGerald for donating her time regarding flower planting, introducing her to the people, and for sharing her knowledge, wisdom and encouragement for Memorial Day.
- This Thursday the Conservation Commission will be meeting.
- This week is a recycling week.
- Thursday is Senior Olympics at Town Hall.
- Landfill is open Wednesday from 4pm until 8pm.

Public Meeting adjourned at 9:56 pm.

Respectfully Submitted,  
Audrey DeProspero